

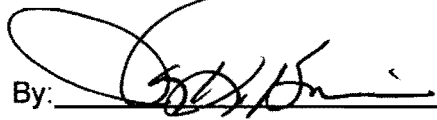
**NOTICE OF REGULAR MEETING OF THE
COMMISSIONERS' COURT OF LIBERTY COUNTY, TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the above named **Commissioners' Court** will be held on the **13TH day of April, 2021**, at **9:00 a.m.**, at the Liberty County Courthouse, 2nd Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

SEE ATTACHED.

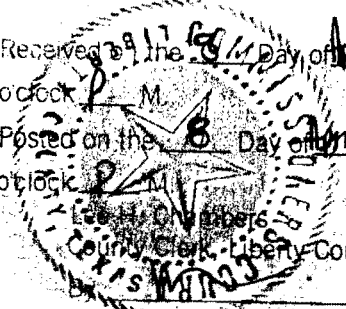
Dated this the **8th day of April, 2021**


Commissioners' Court of Liberty County, Texas

By: 

Liberty County Judge - Jay Knight

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the **8th day of April, 2021**, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Received by the 8th day of April 2021 at 1:40
o'clock P. M.
Posted on the 8 Day of April 2021 at 1:40
o'clock P. M.

County Clerk - Liberty County, Texas
Deputy

Dated **8th day of April, 2021**
County Clerk, Liberty County, Texas
By: 
Deputy County Clerk



LIBERTY COUNTY COMMISSIONERS COURT
Regular Meeting of Commissioners Court
04/13/2021
9:00 a.m.
1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :

2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :

3. INVOCATION :

4. NOTICES AND PROCLAMATIONS :

1. COUNTY JUDGE JAY KNIGHT

PROCLAMATION FOR BRIDGEHAVEN CHILDRENS' ADVOCACY CENTER AND LIBERTY COUNTY CHILD WELFARE BOARD PROCLAIMING THE MONTH OF APRIL AS CHILD ABUSE PREVENTION AND AWARENESS MONTH IN LIBERTY COUNTY

5. PUBLIC COMMENT :

6. CONSENT AGENDA :

1. APPROVAL OF MINUTES

03/23/2021 - Regular Meeting Minutes
03/30/2021 - Special Meeting Minutes

2. WARRANTS PAYABLES

WARRANTS PAYABLES

3. BUDGET AMENDMENTS

R&B #3: BOOK CAPITAL OUTLAY
253rd: REDUCE SALARY TO CREATE PART TIME POSITION
JAIL: LINE ITEM TRANSFER FOR JAIL FOR PRISONER HYGIENIC SUPPLIES
JAIL: LGC 111.0108 UNANTICIPATED REVENUE
PERMITS: LINE ITEM TRANSFER FROM CAPITAL OUTLAY TO CAP OUTLAY 5000 TO REPLACE DEPARTMENT COMPUTERS

4. MONTHLY REPORTS

- a) AUDITOR REPORT
- b) JP 3
- c) COUNTY CLERK
- d) DISTRICT CLERK
- e) JP 5

- f) JP 3
- g) JP 6
- h) INDIGENT HEALTH
- i) PERMITS - FEB
- j) PERMITS - MARCH
- k) JP 1

5. OATHS & DEPUTATIONS

COUNTY CLERK: APPROVE OATH & STATEMENT OF OFFICE OF KYLE WHITE AS DEPUTY CLERK
CONSTABLE PCT 6: APPROVE OATH & DEPUTATION FOR P/T DEPUTY TYLER JOHNSON
CONSTABLE PCT 6: APPROVE OATH & DEPUTATION FOR RESERVE DEPUTY STEPHEN CLAPPART
LCSO: APPROVE OATH & DEPUTATION OF JOSHUA CUMMINS AS RESERVE DEPUTY SHERIFF

6. PAYROLL CHANGES

DISTRICT ATTORNEY: APPROVE MASTER PEACE OFFICER CERTIFICATE PAY FOR PERK OSTREWICH - \$1800/YR
JAIL: APPROVE UNUSED COMP TIME PAY FOR TEREASA MATTHEWS \$4945.57
JAIL: APPROVE UNUSED COMP TIME PAY FOR SGT HAROLD JONES \$3890.50
JAIL: APPROVE OVERTIME PAY FOR SHELLEY REDMON \$28.20
LCSO: APPROVE CERTIFICATE PAY FOR TONIETTE BROWN - ADVANCED TELECOMMUNICATOR

7. DISTRICT ATTORNEY JENNIFER BERGMAN

APPROVAL TO TRANSFER BLUE TENT FROM THE DA'S OFFICE TO THE LCSO

8. DISTRICT ATTORNEY JENNIFER BERGMAN

APPROVE THE PURCHASE OF TWO (2) MOTOROLA RADIOS (OUT OF THE SPECIAL INVESTIGATIVE FUND) FOR LCSO RESERVE OFFICERS - APPROXIMATELY \$2500.00 EACH

9. TAX ASSESSOR / COLLECTOR RICHARD BROWN

TAC/RICHARD BROWN: EDUCATION MAINTENANCE TRANSCRIPT ACKNOWLEDGMENT

10. COUNTY ATTORNEY MATTHEW POSTON

CONSIDER AND APPROVE PAYMENT TO SMARSH, INC IN THE AMOUNT OF \$18,404.13

11. PURCHASING AGENT HAROLD SEAY

PURCHASING DEPARTMENT:
PAYMENT TO: EXXON MOBILE (WEX) INVOICE: \$35,021.28
PAYMENT TO: BANCORP SOUTH FOR LEASE EQUIPMENT: APRIL PAYMENT: \$4600.00 / MAY PAYMENT \$4600.00 (EXT APPROVED BY CC 3/23/2021)
PAYMENT TO: FBC CLEVELAND OF \$1500 FOR CHURCH PEWS FOR CCL #2

12. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE LIST OF OF ITEMS FOR THE NEXT ON-LINE AUCTION

7. REGULAR AGENDA:

1. FIRE MARSHALL BILL HERGEMUELLER

CONSIDER AND APPROVE ORDER AUTHORIZING MEMORIAL DAY FIREWORKS SALES

2. JAIL MAINTENANCE - DORIAN BURCH

CONSIDER AND APPROVE THE PURCHASE FO 13 NEW CELL LOCKS AND 12 NEW STRIKE PLATES FOR THE LCSO JAIL. STATE JAIL COMMISSION INSPECTION REQUIREMENT

3. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE UPDATED LIBERTY COUNTY INVESTMENT POLICY

4. TAX ASSESSOR / COLLECTOR RICHARD BROWN

CONSIDER AND APPROVE CONTRACT FOR ASSESSMENT AND COLLECTION SERVICES FOR DAYTON LAKE ESTATES

5. TAX ASSESSOR / COLLECTOR RICHARD BROWN

CONSIDER AND APPROVE TAX REFUND IN THE AMOUNT OF \$8,005.37 DUE TO TAX PAYER MARTIN CRUZ AND PAYABLE TO JACK MILLER LAW, PLLC IOLTA ACCOUNT

6. TAX ASSESSOR / COLLECTOR RICHARD BROWN

CONSIDER AND APPROVE THE WAIVER OF PENALTY AND INTEREST FOR CUSTOMER MARK BOYT - ACCOUNT NO# 64000 FOR \$18.16

7. TAX ASSESSOR / COLLECTOR RICHARD BROWN

CONSIDER AND APPROVE THE OVERPAY REFUND TO GENE McDOWELL IN THE AMOUNT OF \$3365.61 FOR ACCOUNT 37944

8. TAX ASSESSOR / COLLECTOR RICHARD BROWN

INFORMATION ITEM

** MOTOR VEHICLES COLLECTIONS REPORT:
TOTAL COLLECTIONS INCLUDE \$15,459,225.14

** PROPERTY TAX COLLECTIONS: TAX YEAR 2020 10/01/2020 - 3/31/2021: \$103,663,104.28
COMPARISON OF 10/01/2019 - 03/31/2020 (TAX YR 2019) : \$90,335,479.71

9. PERMITS / INSPECTIONS - DAVID DOUGLAS

CONSIDER AND DISCUSS AUTHORIZATION FOR THE COUNTY OF LIBERTY TO ISSUE REQUESTS FOR PROPOSALS (RFPs) FOR ADMINISTRATIVE SERVICES AND REQUESTS FOR QUALIFICATIONS (RFQs) FOR PROFESSIONAL SERVICES FOR THE AMERICAN RESCUE PLAN ACT OF 2021

10. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE LEASE AGREEMENT WITH PITNEY BOWES FOR THE LEASE OF A POSTAGE METER MACHINE FOR THE DAYTON ANNEX FOR \$144.34 PER MONTH FOR 60 MONTHS

11. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE A CONTRACT WITH WEST / THOMSON REUTERS FOR LAW BOOKS FOR THE 75TH DISTRICT COURT

12. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE SOLICITING BIDS AND APPROVING SPECIFICATIONS FOR ASPHALT OVERLAY IN R&B #1

13. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE SOLICITING BIDS FOR BURIALS AND TRANSPORTS

14. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE AN ORDER GRANTING A DISCRETIONARY EXEMPTION FROM LGC SECTION 262.023 FOR BURIALS AND TRANSPORTS

15. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE THE PURCHASE OF FOUR (4) VEHICLES FROM GRAPEVINE DCJ IN THE AMOUNT OF \$163,440.00 THROUGH BUYBOARD CONTRACT #601-19 FOR PRECINCT #2

16. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE THE PURCHASE OF A JOHN DEER 6105e CAB TRACTOR AND AN ALAMO SAMURAI BOOM MOWER FROM SHOPPA'S FARM SUPPLY FOR \$116,174.74 INCLUDING A TRADE-IN OF A 2007 JOHN DEER 6415 THRU SOURCEWELL CONTRACT #052417

17. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE FINANCING FOR THE JOHN DEERE 6105E CAB TRACTOR AND THE ALAMO SAMURAI BOOM MOWER THRU JOHN DEERE FINANCING

18. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE SOLICITATION TO RECEIVE BIDS FOR THE RENOVATION OF APPROXIMATELY 3780 SQ FEET OF SPACE INSIDE THE LIBERTY COUNTY COURTHOUSE FOR THE USE OF COUNTY COURT AT LAW #2

19. PURCHASING AGENT HAROLD SEAY

CONSIDER, APPROVE AND SIGN AGREEMENTS PROVIDED BY BURNS ARCHITECTURE WITH RABA KISTENER CONSULTANTS IN THE ESTIMATED TOTAL AMOUNT OF \$66,713.00 FOR THE NEW SHERIFF'S OFFICE AND JP 3 ANNEX CONSTRUCTION MATERIALS OBSERVATION AND TESTING SERVICES. FEES FOR THIS SERVICE WERE INCLUDED IN THE CONCEPTUAL BUDGET AMOUNT AND ARE NOT ASSOCIATED WITH THE CMAR CONTRACT WITH WHITE CONSTRUCTION. PLEASE NAME A FUNDING SOURCE.

20. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PURCHASE OF (1) ONE VEHICLE FROM CALDWELL COUNTRY CHEVROLET IN THE AMOUNT OF \$41,845.00 THROUGH BUYBOARD CONTRACT #601-19 FOR PRECINCT #3

21. PURCHASING AGENT HAROLD SEAY

ACKNOWLEDGE MASTER COOPERATIVE PURCHASING AGREEMENT DATED DECEMBER 3, 2019 WITH THE SHERIFF'S ASSOCIATION OF TEXAS, INC AND LIBERTY COUNTY FOR UTILIZATION OF THEIR

VEHICLE PROCUREMENT PROGRAM AS NEEDED

22. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PURCHASE OF ONE(1) VEHICLE FROM MAC HAIK IN THE AMOUNT OF \$35,471.00 THROUGH THE SHERIFF'S ASSOCIATION COOPERATIVE GROUP FOR PRECINCT #4

23. SHERIFF BOBBY RADER

CONSIDER AND APPROVE TRANSFERRING BACK TO PRECINCT 3 THE 2017 CHEVY SILVERADO PICKUP TRUCK (VIN LISTED IN PACKET)

24. SHERIFF BOBBY RADER

CONSIDER AND APPROVE ALLOWING THE LCSO TO ACCEPT THE TRANSFER OF FOUR (4) HAENNI SCALES FROM THE LIBERTY COUNTY CONSTABLE PCT 2 OFFICE (SCALE NUMBERS LISTED IN PACKET)

25. PERMITS / INSPECTIONS - DAVID DOUGLAS

CONSIDER AND APPROVE MINOR REPLAT IN THE HARVEST ACRES SUBDIVISION IN SPLENDORA

26. PERMITS / INSPECTIONS - DAVID DOUGLAS

CONSIDER AND APPROVE TWO YEAR ROAD MAINTENANCE AGREEMENT PROGRAM FOR SANTA FE 4 AND 5

27. PERMITS / INSPECTIONS - DAVID DOUGLAS

CONSIDER AND APPROVE A RE-PLAT OF SANTA FE RESERVE 01, BLOCK 13, SECTION 2

28. PERMITS / INSPECTIONS - DAVID DOUGLAS

CONSIDER AND APPROVE AUTHORIZING THE ACCEPTANCE A THE CERTAIN DRAINAGE EASEMENT AT THE WHITE OAK SUBDIVISION, SECTION 3, BLOCK 1, LOT 20, DONATED BY CHAD AND LISA IGUESS, THAT IS NEEDED FOR THE COUNTY TO RENDER ASSISTANCE

29. PERMITS / INSPECTIONS - DAVID DOUGLAS

CONSIDER AND APPROVE PRELIMINARY PLAT FOR SANTA FE - SECTION 11 (LJA APPROVED)

30. PERMITS / INSPECTIONS - DAVID DOUGLAS

CONSIDER AND APPROVE PRELIMINARY PLAT FOR HIDDEN ESTATES SECTION 3 (LJA APPROVED)

31. CONSTABLE PCT 6 - ZACK HARKNESS

CONSIDER AND APPROVE THE DIVISION OF ONE (1) 80 HOUR PER MONTH PART TIME POSITION INTO TWO (2) FORTY HOUR POSITIONS. THIS DIVISION IS DUE TO A SCHEDULING CONFLICT WITH DEPUTIES FULL TIME EMPLOYMENT. THESE POSITIONS ARE PART OF THE INTER- LOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN LIBERTY COUNTY AND LIBERTY COUNTY MUNICIPAL MANAGEMENT DISTRICT #1 DATE FEB 23, 2021

8. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

9. **INTERNET ACCESS INFORMATION :**

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: https://www.youtube.com/channel/UCb8xervncxOru6g_-aLwxVg
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court