

## **RULES FOR COMMUNITY SERVICE WORK**

All persons participating in community service work by order of a **Liberty County** Justice Court are expected to comply with the following rules and regulations:

- Report to your assignment on time.
- When you arrive at your assignment, report to your assigned supervisor.
- When it is time for you to leave your work assignment, report to your assigned supervisor.
- Complete all work assigned.
- Dress appropriately for your work assignment. For an office or other public workplace, shorts, short skirts, tank tops and t-shirts are not appropriate. For labor or outside work crew, long pants and t-shirts are acceptable. T-shirts must not contain any offensive gestures, pictures or words.
- No pagers, cell phones or other electronic devices are to be audible and are not permitted to be used during work assignments.
- No telephone calls are to be made or received during work assignments, except in case of emergency. If you need to use the telephone, please ask permission.
- No vulgar, foul, or abusive language is permitted during work assignments or on the premises of a community service project.
- No disruptive or disrespectful behavior will be tolerated.
- No smoking, no possession or use of alcohol, drugs or volatile chemicals is allowed during work assignments.
- Friends are not allowed to accompany you to work.
- If you do not understand any part of your work assignment, ask for explanations or assistance. Always ask for permission or instruction before using machinery or equipment.
- Document the time you worked with your supervisor for reporting to the Court.

**ANY COMMUNITY SERVICE PARTICIPANT FOUND IN VIOLATION OF THESE RULES WILL BE REFERRED TO THE COURT FOR FURTHER ACTION.**

---

Date

---

Participant's Signature