



**LIBERTY COUNTY**  
**Permitting and Inspection Department**  
624 Fannin Street, Liberty, Texas 77575  
Phone: (936) 336-4560

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## MEMO

To: All Liberty County Culvert & Driveway Installers  
Re: New Culvert Installation Resolution  
Date: May 27, 2020

During the May 26, 2020 Liberty County Commissioners Court Meeting, a new culvert installation resolution was adopted and passed. Attached please find a copy of the resolution for your review and records. The new requirements for culvert installation in Liberty County will go into affect on June 15, 2020.

David Douglas, DR  
Administrator  
Sheila Villegas, Inspector

Raquel Lule, Senior Permit Clerk

Sandra Mancilla, Permit Clerk

Leslie Gomez, Inspector - DR

Melinda Soliday, Inspector

## **RESOLUTION**

### **A Resolution By The Commissioners' Court Of Liberty, Texas; Said Resolution Addressing Specifications For Culverts And Driveways That Are Placed On Public Right-Of-Way**

**WHEREAS**, the Liberty County Commissioners' Court did act in 2019 to adopt certain regulations relating to subdivision development; and

**WHEREAS**, storm water handling was a critical component of this document; and

**WHEREAS**, storm water drainage has always been a major concern of the County; and

**WHEREAS**, the Commissioners' Court perceives a need to strengthen requirements relating to culverts, driveways and storm water ditches located on public right-of-way

**NOW, THEREFORE, Be It Resolved By The Commissioners' Court of Liberty County, Texas that:**

- (a) Culvert installations shall comply with the specifications contained in this Resolution and/or an equivalent as determined by the respective County Commissioner.
- (b) All **residential driveways** located on public right-of-way shall have a Twenty Foot (20') minimum width.
- (c) The maximum length of a **residential culvert** shall be Twenty Eight (28) Feet. The maximum length of **commercial driveways** shall be Fifty (50) Feet. Driveways exceeding Thirty (30) Feet shall have a clean out box at their center point.
- (d) Culvert sizing shall be performed by the Liberty County Permitting Department or the Precinct Commissioner in whose precinct the work is located.
- (e) Culvert installers are cautioned to establish a flowline elevation that will allow a minimum of eight (8) inches of surface cover and still produce a driveway surface that is flush to the adjoining road.
- (f) Culverts shall be bedded atop an eight (8) inch thick layer of GS-100, Limestone base, reclaimed asphalt or stabilized sand. The flowline of the culvert must conforming to the flowline elevation of the ditch. Sidewall ditch excavation shall allow for a minimum backfill width of eight (8) inches on either side. Culvert sidewall backfill and surface layer fill shall be of a like material.
- (g) Driveway vertical sidewall construction shall conform to the width of the culvert pipe being used -- ie: the wall shall line up with the end of the culvert pipe.
- (h) An adjoining land owner shall not in any way obstruct culverts or storm water ditches and shall exercise caution to ensure that wash sand, trash, building materials and/or other foreign materials are not allowed to accumulate in storm water ditches.

- (i) The Liberty County Engineering and Permitting Department will maintain a list of approved vendors for culvert installation work. Interested installers are encouraged to file a Commercial Development Application paperwork with the department and get their company added to the approved list. Liberty County maintains and provides this list as a service to the general public. The County does not guarantee the work that may be performed by these installers.
- (j) Failure to comply with this resolution shall be a Class C Misdemeanor that is punishable by a fine of up to \$ 250.00. Each and every day of non-compliance shall constitute a new and separate offense.

PASSED AND APPROVED this the 26<sup>th</sup> day of May, 2020

ATTEST:

  
Lee H. Chambers, County Clerk

  
Jay Knight, Liberty County Judge

## DRIVEWAY OR CULVERT INSTALLERS

### Dayton Area Installers

Dayton Concrete & Materials  
Freddie Villarreal  
Dayton, TX 77535  
936-257-1355 - English/español

DWR Erectors & More, LLC  
Dayton, TX 77535  
281-838-2251 David Rambo  
936-391-6624 Chelsie (office)

Myron McDowell Construction  
Dayton, TX 77535  
936-391-6559 Michael

F & G Logging / Dan Page  
281-734-7399

Garcia's Trucking/Land Clearing& Driveways  
Jose Luis Garcia  
936-402-2879

GTO Construction Brothers  
Abad 832-475-3008  
Ivette 832-618-8887

Graham Resources / Shane Graham  
832-579-2806

J & B / Jose Betancourt  
832-378-3640

RNG Remodeling & Construction  
Regino & Ana G.  
Houston, TX 77036  
281-857-1622 English  
713-562-7561 Spanish

Rafael Ramirez Construction  
Cleveland, TX 77327  
281-788-1897 / 281-703-1678

Robinson's Dirt Work / Jimmy Robinson  
Hardin, TX  
936-334-2931

Rockin A. Dirt & Dozer LLC  
281-380-3685

### Cleveland Area Installers

ACP Equipment and Services, LLC  
Drew Mitscke  
Cypress, TX 77410  
832-919-1069

ADF Excavation, LLC  
Willis, TX 77378  
936-443-1765 / 713-344-7885

A & I Construction / Alejandro Dozal  
Cleveland, TX 77327  
342-402-3293

Antonio's Asphalt & Paving  
832-215-4751

Ayala S&N Construction Land Services  
832-401-1337

Casimiro Construction  
Cleveland, TX 77327  
813-300-0455

Colombiana  
281-706-4147

Dozer Work / Gerardo Leal  
Splendora and surrounding areas  
713-298-4816  
832-960-9705 English

EDM Landclearing  
832-357-6158 / 281-703-8827

J & M Construction / Jesus Olvera  
713-296-0563

J & Q Construction  
832-207-3273 / 832-470-2452

J & W Clearing Services  
936-336-2925 / 936-672-5762

Jetcons / Jesus Trejo Mtz  
832-215-4407

L-B Services  
713-416-6636

Leo's Land Clearing  
Cleveland, TX 77327  
281-615-3209/ 281-659-3010

Lexus Concrete, LLC  
Concrete Driveway  
832-472-9697

Lopez Land Development  
281-743-6673 - español  
281-733-4455 - English

MK Driveway Services / Martin Perez  
832-350-3928

Monkey's Cordova Const  
832-921-0340 Joel  
832-413-9273 Alfonso

Pacos Construction LLC  
Splendora, TX 77372  
Francisco Celis 832-897-4282

Rodney's Mobile Home Service  
832-435-3576 Chris  
281-689-6201 Office

Daniel Sanchez  
832-860-1941

Southwestern Road Boring  
Bill Harris  
Houston, TX  
713-299-1080 - mobile

Third Generation Construction  
Jose O. Rodriguez  
281-902-9956

Tyson Fogle LLC  
Spring, TX 77387  
346-250-3444

Wayne Works  
936-334-5294 Wayne

White Dove / Nacho Perez  
Cleveland, TX 77327  
714-371-6170 / 832-318-5941

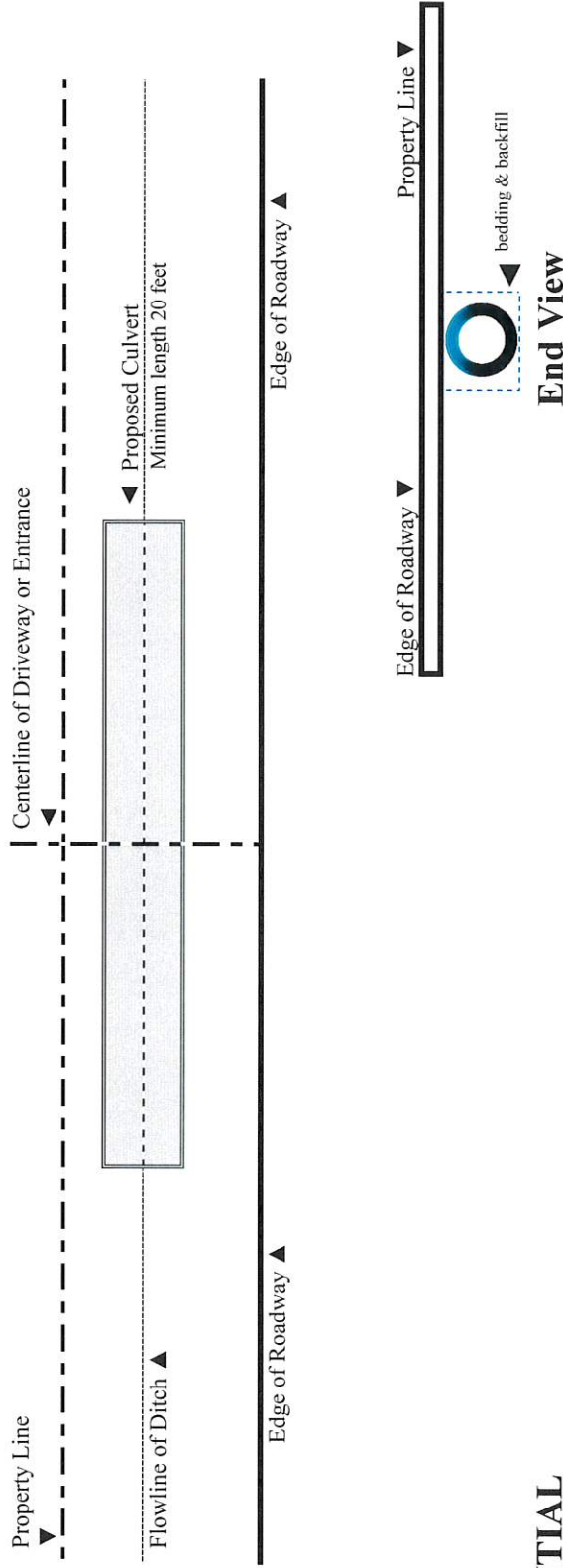
YRB Construction / Roberto Jimenez  
Cleveland, TX 77327  
Juan 281-432-8055

#### \*\*\*DISCLAIMER\*\*\*

THE APPROVED VENDOR LIST FOR DRIVEWAY AND/OR CULVERT INSTALLERS HAS BEEN PROVIDED TO YOU FOR INFORMATIONAL PURPOSES. LIBERTY COUNTY DOES NOT ENDORSE INDIVIDUAL VENDORS, PRODUCTS OR SERVICES, NOR DOES LIBERTY COUNTY WARRANT THE WORK PERFORMED BY ANY VENDOR.

updated 05/26/2020





## RESIDENTIAL

1. **MUST CALL PERMITTING DEPARTMENT OR COMMISSIONER TO VERIFY SIZE REQUIREMENTS PRIOR TO INSTALLATION**
2. **MINIMUM** length of culvert is 20 feet, and the maximum length is 28 feet.
3. Culverts must be corrugated plastic.
5. Placement of the bedding must be at least 8 inches into the bottom of the ditch  
Rock and/or concrete must be from end to end (whole length of culvert)

## COMMERCIAL - NON-SUBDIVISION

1. **MUST have inspection prior to any installation.**
2. Culverts 30 feet wide or longer must have a cleanout in the center.

### INSPECTORS

**Leslie Gomez** 936-334-4829  
**Melinda Soliday** 936-334-2542  
**Sheila Villegas** 936-334-4855

### **CULVERT INSTALLATION Plan View for all Materials**

Liberty County Engineering Dept.  
 624 Fannin Street  
 Liberty, TX 77575  
 936-336-4560

***Please Call  
To Verify Culvert Size***



# **Approved Vendor Application**

**LIBERTY COUNTY PERMIT AND  
INSPECTION DEPARTMENT**

624 FANNIN STREET  
LIBERTY, TEXAS 77575  
936-336-4560 Phone  
936-253-8222 Fax



## Liberty County Permit & Inspection Department

624 FANNIN STREET  
LIBERTY, TEXAS 77575  
936-336-4560 PHONE  
936-253-8222 FAX

### APPROVED VENDOR APPLICATION

Effective Date: June 1, 2020

DATE RECEIVED

DRIVERS LICENSE NUMBER

TAX ID / STATE LICENSE

Tax ID #

State License #: Expiration Date:

TYPE OF WORK

LIABILITY INSURANCE INFORMATION

VENDOR GENERAL INFORMATION

Company Name:

Mailing Address:

Contact Person: Phone: ( ) -

Email Address: Fax: ( ) -

**Value of Construction;** The value of construction shall include the prevailing fair market value of all labor, materials and equipment, whether actually paid or not, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems, automatic sprinkler systems, other mechanical systems and other permanent work or permanent equipment, not including furnishings. The Building Official shall make the final determination of the value of construction as specified in Section 108.3 of the International Building Code.

Vendor or Authorized Agent:

*I hereby certify that I have read and examined this application and know the same to be true and correct.*

Signature:

Print Name:

Date: